

# MSFC EMI TEST FACILITY (METF) CUSTOMER AGREEMENT

1. Customer Agreement Number:	1a. Revision:	2. Task Agreement Number:	3. Date:																					
4. Requestor Name:	4a. Org. Code:	4b. Phone Number:	4c. E-Mail Address:																					
5. Point of Contact Name:	5a. Org. Code:	5b. Phone Number:	5c. E-Mail Address:																					
6. Test Data Recipient:	6.a Org. Code:	6b. Phone Number:	6c. E-Mail Address:																					
7. Project Name:			8. Project Charge Code:																					
9. Equipment Under Test Article ID <i>(name, part number, etc.)</i> :																								
10. Check applicable items: <table style="margin-left: 40px; border: none;"> <thead> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Flight Hardware.....</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Program-Critical Hardware.....</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Quality Assurance Personnel Required.....</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Customer-Supplied Product Tag Required.....</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Electrostatic Discharge (ESD) Sensitive.....</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Test Data Proprietary.....</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>				Yes	No	Flight Hardware.....	<input type="checkbox"/>	<input type="checkbox"/>	Program-Critical Hardware.....	<input type="checkbox"/>	<input type="checkbox"/>	Quality Assurance Personnel Required.....	<input type="checkbox"/>	<input type="checkbox"/>	Customer-Supplied Product Tag Required.....	<input type="checkbox"/>	<input type="checkbox"/>	Electrostatic Discharge (ESD) Sensitive.....	<input type="checkbox"/>	<input type="checkbox"/>	Test Data Proprietary.....	<input type="checkbox"/>	<input type="checkbox"/>	11. Mission Number:
	Yes	No																						
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12. Test Specification: <i>(Name, Number, Revision; ex, SSP 30237 Rev D)</i> :			13. Estimated Test Date:																					
14. Specific Tests <i>(e.g. CE01, RE02...)</i> :																								
15. Developmental Test <input type="checkbox"/> Qualification Test <input type="checkbox"/> Qualification Re-Test <input type="checkbox"/>		16. Customer Supplied Product Tag #:																						
17. Special remarks <i>(specification tailoring, facility hardware requirements, etc.)</i> : <i>(Use continuation sheet if required.)</i>																								
18. Requestor Approval:			18a. Date:																					
19. METF Representative Approval:			19a. Date:																					

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17. Special Remarks *(Continued)*:

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### **Instructions**

#### **METF Provided Information**

1. Tracking number provided by METF.
2. Optional - Ex: CWC#, Space Act. #, etc.

#### **Customer Provided Information**

3. Date form is filled out and provided to METF.
4. Person from MSFC Project Office or MSFC Sponsoring Organization.
5. Person responsible for equipment under test.
6. Person to whom test data is delivered. May be same person as listed in block 4 or block 5 or other designated personnel.
7. Project Name - Please spell out acronyms.
8. Civil Service Time Code - Provided by person in block 4.
9. Identification number of equipment under test.
10. Self explanatory.
11. Example, STS 101 or UF3.
12. Should include the specification number and revision (ex. SSP 30237, MSFC-SPEC-521B, etc). METF will assume latest revision if not specified.
13. Date may initially be an estimate that becomes more specific as test date approaches.
14. Should include the tests within the specification (ex. Conducted emissions, CE01; radiated emissions, RE02; conducted susceptibility, CS02; radiated susceptibility, RS03; etc).
15. Developmental testing can encompass a wide range of tests including pre qualification EMI tests, EMI or magnetic field surveys, and other non-standard electromagnetic test services.
16. CSP Tag # - Required of all off-site equipment brought on-site to MSFC for testing.
17. Can use this area for any special remarks such as specification tailoring, hardware handling requirements, facility monitoring requests, facility hardware requests, etc.
18. Signature of person listed in block 4.

#### **METF Provided Information**

19. Signature of METF personnel.